



**ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION
(A Statutory Body of the Government of A.P)**

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**PROCEEDINGS OF THE COMPETENT AUTHORITY AND THE CHAIRMAN,
ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION, GUNTUR**
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**PRESENT : PROF. K. MADHUMURTHY
CHAIRMAN**

Procs.No. APSCHE-CETs-APEAPCET-MQ-Cat-B-Non-NRI/2025 Dt. 7-10-2025

Sub: APSCHE – CETs Section – APEAPCET-2025 – Operating Guidelines for filling Up of Management quota seats under Category-B in Private Unaided Minority and Non-Minority Engineering Colleges offering B.Tech. for the academic year 2025-26 – issued – regarding.

- Ref: 1. G.O.Ms.No. 74 Higher Education Department dated 28-7-2011
2. G.O.Ms.No. 11 Higher Education Department dated 17-3-2017
3. G.O.Ms.No. 32 Higher Education Department dated 27-8-2022
4. G.O.Ms.No. 33 Higher Education Department dated 27-8-2022
5. G.O.Ms.No. 20 Higher Education Department dated 12-5-2025
6. Orders of the Hon'ble High Court in WP No. 16290 of 2007 and
7. Orders of the Hon'ble High Court WP No.2105 of 2023.

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ORDER:-

The Hon'ble High Court in WP No. 16290 of 2007 and WP No. 2105 of 2023 underscored the pivotal role of the Competent Authority in regulating admissions to unaided institutions and for issuing operating guidelines. In compliance with the orders of the Hon'ble High Court, the Competent Authority and the Chairman, Andhra Pradesh State Council of Higher Education hereby issued the following operating guidelines for admission of candidates into APEAPCET – 2025 under Management Quota in Private Unaided Minority and Non-Minority Professional institutions to ensure admission to the eligible meritorious candidates in a fair, transparent and non-exploitative manner.

1. The Competent Authority will issue admission schedule along with the guidelines for filling up of seats under spot quota and Management quota seats for each CET -2025 and they are binding to all Managements of the Colleges and Students.
2. The college shall publish a notification in widely circulated English and Telugu, newspapers indicating the availability of Category-B seats, program-wise intake, eligibility, schedule for application, and fee details.
3. A web portal has been designed for category-B admissions. The institutions may login to the portal <https://cets.apsche.ap.gov.in> and access SPOT & CAT-B ADMISSIONS 2025 (College registration login).

4. The login credentials for accessing and utilizing the web portal for making Category-B admissions will be provided to every institution. The user manual for Category-B admissions will be provided in the web portal.
5. The College shall fill up the Category-B – NRI Quota admissions and unfilled NRI quota seats (converted to Non- NRI) as per the schedule.
6. The institutions that are approved by All India Council for Technical Education and permitted to fill NRI seats not exceeding 15% of the sanctioned intake in each course for the academic year shall admit NRI candidates (sons and daughters of NRIs) who have passed the qualifying examination with not less than 50% aggregate marks in the qualifying examination or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.
7. The Institutions shall also accept applications online or in person and issue acknowledgement to the candidates.
8. The EAPCET Category-B admission procedure involves the following steps to be performed by the college Managements.

Step 1 : Derive Vacancy
Step 2 : Registration of Candidate
Step 3 : Payment of processing fee

9. The College shall derive vacancies for Cat-B (Non-NRI) quota by entering branch wise NRI filled data in the portal.
10. The Institutions shall enter the program-wise sanctioned intake, fee fixed by APHERMC, and special category seat matrix on the APSCHE portal using their login credentials and digital key. Once data is submitted and verified, no changes are allowed.
11. The institution shall upload the data of the applications received in person into the web portal as per schedule by paying the candidate registration fee through online mode as detailed below:

S. No.	CET Admissions	Registration Fee per candidate in Rs.
1	APEAPCET- CAT-B Non-NRI APEAPCET-2025 Qualified	Rs.1000/-
2	APEAPCET-CAT-B Non-NRI APEAPCET-2025 - Not appeared / Not Qualified	Rs.1200/-

12. The College shall verify original certificates, as given hereunder, before preparation of merit list of the candidates, before confirming admission. Only eligible candidates should be admitted and upload in the portal for ratification of admissions by the Competent Authority. Admission shall be provisional until data is uploaded and approved by APSCHE.

(a) SSC Certificate

- (b) Intermediate vocational candidates shall have passed Bridge course in Mathematics / Biological Sciences and Physical Sciences conducted by Board of Intermediate Education, AP
- (c) Residence Certificate (if applicable)
- (d) APEAPCET- 2025 Rank Card (if qualified)
- (e) APEAPCET-2025 Hall Ticket (if qualified)
- (f) Caste Certificate
- (g) Transfer Certificate
- (h) EWS Certificate (if applicable)

Note: The candidates possessing the qualifying examination certificate recognized as equivalent to Intermediate by Board of Intermediate Education of Andhra Pradesh shall alone be considered for admission.

13. The Colleges / Institutions shall prepare branch wise selection list as per the merit and eligibility of the candidate and upload into the web portal along with the supporting documents for verification and ratification by the Competent Authority.
14. The seats remaining unfilled, after filling up of seats under NRI quota, shall be filled with eligible candidates, who have qualified in the APEAPCET - 2025 examination on merit basis with candidates securing not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together/aggregate marks in the qualifying examination.
15. Thereafter, if any seats still remain unfilled, such seats may be filled on merit basis with candidates securing not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together / aggregate marks in the qualifying examination (+2 or its equivalent), as prescribed.
16. Candidates who satisfy the definition of Local/Non-Local shall alone be granted admission in the first priority.
17. Candidates whose intermediate is from other state but either of the parents resided for a period of 10 years in A.P state are eligible for Spot Admissions.
18. Candidates possessing the qualifying examination certificate recognized as equivalent to Intermediate by the Board of Intermediate Education, A.P., shall be asked to get the equivalency certificate from A.P.BIE before granting admission.
19. The Competent Authority will verify the list of admitted candidates and validate the same with reference to the GOs and as per the prescribed procedures.
20. The Competent Authority shall approve and ratify the validated list and communicate the proceedings to the college concerned.
21. The Candidates shall report to the institution within the given timeline, pay the prescribed fee, and complete the admission formalities. The institution shall confirm the admission on the portal.

22. The remaining seats shall be filled on merit basis with candidates including from other states and union territories who have secured rank at JEE (Mains) and secured not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together/aggregate marks in the qualifying examination.
23. In case of unfilled seats if any, the concerned college may admit candidates from out of left over candidates in order of merit from the merit list. After completion of the admission process, the institutions shall forward the list of admitted candidates for approval by the Competent Authority as per the prescribed schedule.
24. The candidates admitted under Cat-B Quota are not eligible for fee reimbursement.
25. The Institutions shall collect only the fee approved and notified by the Andhra Pradesh Higher Education Regulatory and Monitoring Commission (APHERMC). No donation or capitation fee in any form shall be collected. Any violation will invite strict penal action, including cancellation of admissions, fine, and withdrawal of affiliation.
26. The Competent Authority shall have the authority to impose fine or to initiate action or both for violation of Instructions as per the G.O's in vogue.
27. If any deficiencies found during validation of admitted lists, the college concerned shall rectify the deficiencies within a stipulated time as per the schedule and obtain ratification of such admitted candidates.
28. The admitted candidates who have not fulfilled the required eligibility conditions will summarily be rejected by the Competent Authority.
29. The College shall adhere to the tentative schedule for conducting CAT-B (Non-NRI) admissions in APEAPCET-2025.

Sl.No	Description	From	To
1	Notification issued by the college	18-10-2025	
2	Admission process	19-10-2025	23-10-2025
3	Preparation of list of selected candidates	24-10-2025	25-10-2025
4	Uploading of admissions into the portal	26-10-2025	29-10-2025
5	Payment of Ratification fee	26-10-2025	29-10-2025
6	Ratification of admissions process and issue of initial Proceedings by the Competent Authority	30-10-2025	3-11-2025
7	Rectification of discrepancies in the uploaded certificates	4-11-2025	5-11-2025
8	Final Phase of issuing proceedings	6-11-2025	
9	Closing date of Portal	7-11-2025	

30. The College shall

- (i) Comply the Management quota admission schedule issued by the Competent Authority.
- (ii) Upload admitted students' data promptly in the APSCHE portal as per schedule.
- (iii) Take ratification of admissions prior to commencement of class work

31. The College shall not

- (a) admit students beyond the sanctioned intake and beyond the prescribed schedule.
- (ii) allow the students to attend class without the approval of the admission from the competent authority.
- (iii) conduct management quota admissions without APSCHE approval.
- (iv) admit students without verifying original certificates and other supporting documents.
- (v) collect excess fees or amounts not prescribed by APSCHE or APHERMC.
- (vi) violate rules issued by the Government / Competent Authority.
- (vii) continue any candidates who are not present in the current list of allotments. They shall be directed to report to the institution they are allotted, immediately.

32. Further, the College shall follow the above guidelines scrupulously and in case of any doubt they are requested to contact **9100998069 (or) coordinatorcets@apsche.org**.

Note: These Guidelines are not applicable for University Engineering colleges and self-financed programs of Universities.

COMPETENT AUTHORITY &
CHAIRMAN – APSCHE

/ BY ORDER /


SECRETARY-APSCHE

7.10.25

To
The Management of the Engineering
Colleges offering Engineering programs

Copy to: CETs Section, APSCHE